



Early Learning Coalition of Southwest Florida
Nominations & Bylaws Committee
Meeting Minutes
Tuesday, November 17, 2015, Via Phone

Purpose: This committee will approve and ensure adherence to the Coalition’s Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition’s required membership composition.

Goals: Ensure ELCSW Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.

- Confirm that the ELCSW Board Policies are reviewed and approved annually by the Board of Directors.
- Provide oversight that the ELCSW Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members Present: Teleconference - Jill Turner, Chairperson, CEO, Child Advocacy Center; Andrew Wozniak, Esq., Private Sector-Collier
Trina Puddefoot, Executive Director, Early Steps/Health Planning Council & Jennifer Lange, Director, Little People’s School, Naples.

Committee Members Absent: Dr. Denis Wright

Staff Present: Susan Block, Chief Executive Officer; Tom Bamrick, COO

Agenda Items	Discussion	Action/Assignments
Opening of Meeting	Ms. Turner welcomed those on the call.	Quorum met.
Approval of August 25, 2015	Motion to approve minutes of August, 25, 2015	Ms. Turner
Office of Early Learning (OEL) Update <ul style="list-style-type: none"> • Follow-up on motion from 8/25/15 – (policies fully reflected grant; in lieu of proposed motion) • Proposed By-Laws Changes – 12/16/15 		Ms. Block
Board Membership Update: *Review of potential Board applications Katie Haas Douglas Szabo	<ul style="list-style-type: none"> • Ms. Block stated that the ELC awaits decision from the Governor’s office about the appointment of a third member. • Ms. Block is still working on private sector membership for Glades and Collier to complete the Board roster. 	

<p>Discussion Board Membership to fill vacancies</p> <ul style="list-style-type: none"> • Governor Appointee • Hendry: Private Sector • Collier, Private Sector • Lee, Private Sector (2) 	<ul style="list-style-type: none"> • Ms. Block reviewed the current board terms and noted that both Mr. Mraz and Ms. Lane will end their current terms as of December 31, 2015. 	
<p>NB Committee Chair</p>	<ul style="list-style-type: none"> • Dr. Denis Wright has agreed to become the chair of the NB Committee. 	<p>Ms. Block</p>
<p>Adjournment</p>	<p>The meeting adjourned by acclamation at 3:30 p.m. by Ms. Turner.</p>	<p>Ms. Turner</p>

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901, unless otherwise announced.